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Executive Registry
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OFFICE OF THE DIRECTOR

Action Memorandum No. A-358

Date 28 JAN 1964

ACTION MEMORANDUM

TO : Deputy Director (Plans)
Deputy Director (Intelligence)
Deputy Director (Science & Technology)
Deputy Director (Support)

SUBJECT : Proposed Actions Having Money/Manpower Implications

REFERENCE:

50X1

1. [redacted] and its subsequent implementing memoranda spell out staffing procedures for many of the kinds of proposals which come forward for DCI, DDCI or Executive Director-Comptroller approval. This mechanism exists to facilitate an orderly flow of papers requiring action at head-of-agency level, particularly where there are funding and personnel considerations. Staffing by the Office of Budget, Program Analysis and Manpower is an essential ingredient in this process.

2. It is apparent that in some recent cases there has been a difference in interpretation of existing requirements. There have also been papers, such as proposals for the Special Group, which did not seem to be explicitly covered by the present approvals system. It is my desire, and that of General Carter, that all proposed actions coming forward from the Deputy Directors, which have any financial and/or manpower implications, be routed first to the Director, Office of Budget, Program Analysis and Manpower. Will you please insure that this is done?

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick
Executive Director-Comptroller

50X1

OBPAM/[redacted]/bef/27 Jan 64
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